

Meeting Facilities

The size and location of the hotel allows you freedom to make it own for private meetings and conferences. Our rooms can be made up to your requirements will full business and AV presentation back-up.

‘Conferences are stress free with the organisation and detail that the staff show at Fishmore. They provide a very well structured, discreet service seeing that all delegates are well cared for in a very comfortable environment. The facilities are extremely good and it is a lovely venue giving really good value for money.’

June 2010

‘The buffet lunch was the best quality I’ve had in any hotel, ever...’

September 2010

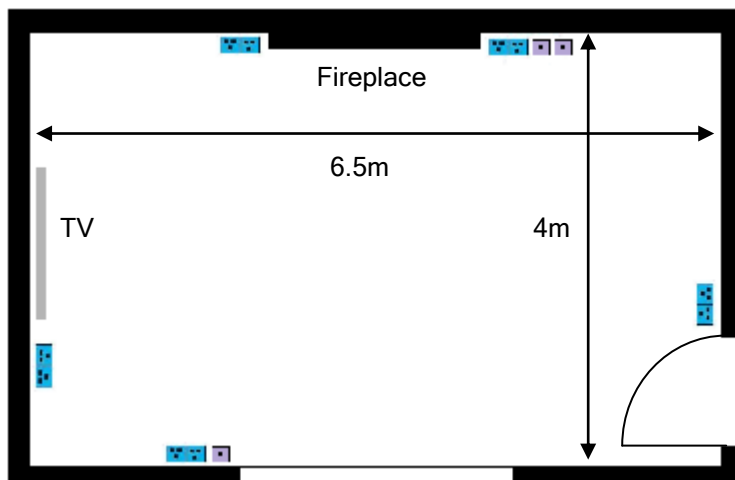
Your meeting at



The Lounge

Overlooking the front of the hotel, the Lounge has natural daylight from full-length sash window and includes flat screen TV and temperate control. The Lounge with its comfortable chairs and sofas is ideal for smaller relaxed events and syndicate meetings.

Floor Plan



Layout and Capacity

Boardroom	20 14 (with space for a presentation table)
Theatre Style	30
Private Dining	22 (one large table) 20 (two rounds of 10)

Your meeting at

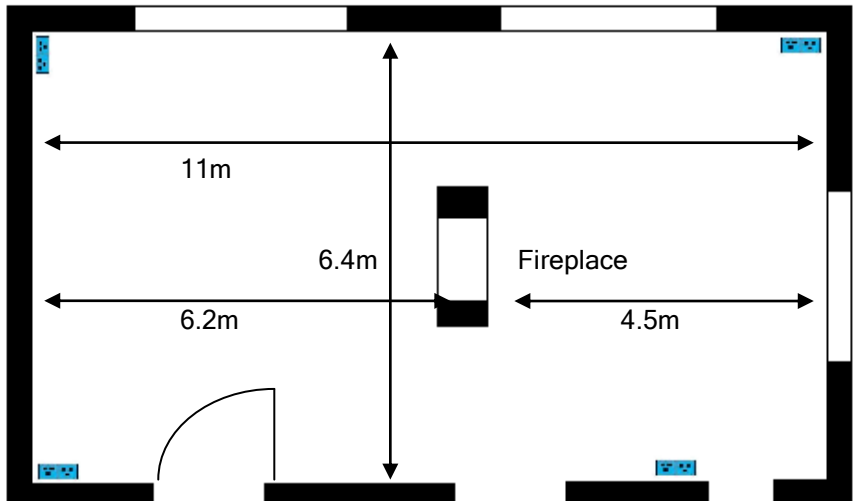


Fishmore Hall, Fishmore Road, Ludlow SY9 3DP | reception@fishmorehall.co.uk | www.fishmorehall.co.uk

The Restaurant

Facing to the front and side of the hotel. The Restaurant benefits from being temperature controlled, with lots of natural daylight and has the option to split the space in two.

Floor Plan



Layout and Capacity

	Large	Small
Boardroom	28	20
Theatre Style	55	40
Cabaret Style	40	20
Reception (standing)	150 spaced over both sides	
Private Dining	50	30
	80 spaced over both sides	

Your meeting at

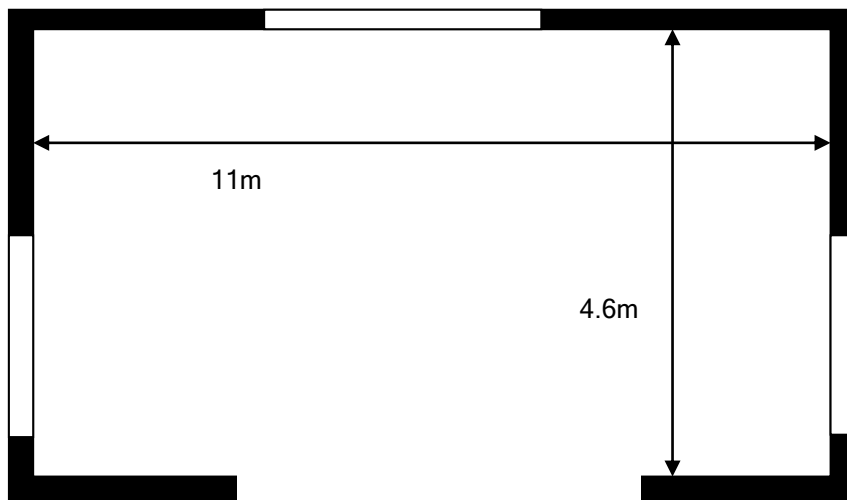


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The Conservatory

Attached to the side of the Restaurant this is a light and airy room with direct access to our patio and garden making it an ideal space for team building days.

Floor Plan



Layout and Capacity

Boardroom	25
Theatre Style	70
Classroom Style	24
Reception (standing)	60
Private dining	40 Rounds, 30 Oblong

Your meeting at



Delegate Packages

8 Hour Package

Room Hire

Delegate Refreshments ~ Cordials and Iced Water
Free of Charge Wireless and Wired Internet Connection
Bacon and Sausage Sandwiches on arrival
Morning Tea, Coffee and Pastries
Two course sit down Lunch or Hot and Cold Buffet
Afternoon Tea, Coffee and Cakes

£65.00 per person inclusive of VAT

24 Hour Package

Room Hire

Delegate Refreshments ~ Cordials and Iced Water
Free of Charge Wireless and Wired Internet Connection
Bacon and Sausage Sandwiches on arrival
Morning Tea, Coffee and Pastries
Two course sit down Lunch or Hot and Cold Buffet
Afternoon Tea, Coffee and Cakes
Three course Dinner from the a la Carte
Overnight Accommodation in a Double bedded room
(Complimentary upgrade if available)
Full English Breakfast

£200.00 per person inclusive of VAT

32 Hour Package

All of the above

£265.00 per person inclusive of VAT

Your meeting at



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Room Hire Charges

Lounge

Half Day (4 hrs)	£200.00
Full Day (8 hrs)	£400.00

Restaurant

Half Day	£1000.00
Full Day	£1500.00

Syndicate Meeting Rooms

Lounge	£200.00
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Room One	£150.00 (up to 3pm) £220.00 (Full day)
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(Ground floor hotel bedroom with separate lounge area, wireless and wired internet access, private bathroom facilities)

Business Services

	First Page	Then Per Page
Photocopying A4	50p	15p
Fax A4 UK	50p	15p
Fax A4 Overseas	£1	20p
Fax received A4	20p	15p
Printing A4	50p	15p

Accommodation (additional to 24hr delegate package)

Partners

Bed and Breakfast	£60.00
Dinner, Bed and Breakfast	£106.50

Extra Nights

Bed and Breakfast	£140.00
Dinner Bed and Breakfast	£230.00

Your meeting at



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Menu Options

Working Buffet Lunch
Selection of Sandwiches
Chips
Fruit Bowl

£8.50 per person

Two Course Hot and Cold Buffet

Cold

Freshly Baked Rolls
Selection of Five Salads
Cold Meat & Cheese Platter

Hot

(Please Choose One Option)

Pork Belly, Crushed New Potatoes, Spiced Red Cabbage, Green Beans
Lemon & Rosemary Chicken with Mash Potato & Mushroom Cream Sauce
Sweet Chili Salmon Fillets, Egg Fried Rice, Bok Choi

Sweet

Fresh Berry Eton Mess with Chocolate Cremeux
Fresh Fruit Bowl
Natural Yogurt, Mixed Berry Compote

Inclusive in the Delegate Packages

Your meeting at



Team Building (on site)

We are very happy to provide you with a day of events here at Fishmore:

Paintball

£25.00 per person 250 Balls
£35.00 per person 500 Balls
£55.00 per person 1000 Balls

Minimum numbers of 10 apply, for half day (4 hrs)

Mountain Biking

The mountain bikes can be supplied to Fishmore Hall so that you can choose your own route, or alternatively an experienced guide can take you on a tailor made route.

Half Day £8.50 per person
Full Day £15.00 per person
Guided Rides £25.00 per person

Laser Tag

Played in the same environment as paintball, but without the need of any face protection as they fire a completely safe Infra-Red beam.

Half Day (4 hrs) £400.00 £100.00 per hr thereafter

Archery

A hugely popular competitive and recreational sport testing your hand-eye co-ordination.

Half Day (4 hrs) £300.00 £75.00 per hr thereafter

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Climbing Wall

A 24ft mobile climbing wall with its unique auto-belay system that slowly lowers climbers to the ground. The wall can accommodate four people at a time.

Half Day (4 hrs) £400.00 £100.00 per hr thereafter

Jousting

Two contestants stand on turrets, face to face, then they joust with special padded feudal sticks until the winning gladiator knocks his opponent off his turret.

Half Day (4hrs) £300.00 £75.00 per hr thereafter

Team Building (off site)

Get the best out of your team, and have fun on the way! Arrive at the hotel for bacon or sausage sandwiches before your morning meeting then, after a two-course buffet lunch, transfer to the Old Vicarage Adventure Centre for an afternoon of Orienteering, Aerial Runway, Gladiator Joust and Slippery Pole - all great activities for groups! Return to the hotel for a Champagne and canapé reception before a three-course private dinner.

Minimum numbers: 15 (all rooms single occupancy)

Maximum numbers: 30 (all rooms twinned) Off-site accommodation also available for larger groups.

Single occupancy = £184.00 inc VAT per person

Double occupancy = £139.00 inc VAT per person

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Corporate Packages

At Fishmore Hall, we can create the corporate package to suit your event and the size of your party. But to make it easier for you here's our flexible, fun, foodie-based package for your team:

Dates: Any - subject to availability

Length of stay: 2 nights

Numbers: 30 people with exclusive use

Accommodation: 15 rooms based on two people sharing

Rate: £400.00 per person

Itinerary

Day 1

Exclusive use of the hotel

2 course light lunch in the Restaurant

½ day Activity including transfers

Champagne and canapé reception

Three-course a la carté dinner and wine

Overnight accommodation and breakfast

Day 2

Light Lunch in the Restaurant

Meet the chef and cookery demo in the Kitchen

Group splits in half, one group in the morning, other in the afternoon.

The demo will showcase the best of the local produce. Guests will be able to get their hands dirty and ask questions!

Transfers into Ludlow and to the Ludlow Food Centre for the other half of the day

Three-course dinner and drinks using the ingredients showcased earlier in the day

(Supplement of £35.00 per person for group to take 7 course tasting menu with matching wines.)

Overnight accommodation and breakfast

Your meeting at



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Terms and Conditions of Contract

Bookings made by the customers (“the customer”) at Fishmore Hall (“the Hotel”) are subject to these conditions of contract.

Confirmation

1. Bookings are confirmed when both the Customer and Hotel sign this agreement and the deposit has been paid.
2. The Customer must provide the Hotel with detailed booking requirements at least 4 weeks before the event.
3. For Conference/Banqueting events, the Customer must confirm a minimum number of guests/delegates 72 hours before the event.

Payment

1. Unless a credit facility has been established with the Hotel, the Customer must pay a deposit equal to 10% of the estimated cost of the event and guarantee the remaining 90% by credit card.
2. The hotel will send the Customer a final invoice within 7 days of the event.
 - (a) Any outstanding balance is to be settled 14 days from final invoice, after this date the Hotel will be entitled to levy interest charges on monies owed at a rate of 1% above base rate, per calendar month.
 - (b) In the event of a dispute, all items not in dispute should be settled as for 2 (a). All disputed items to be settled within 14 days of resolution, thereafter, interest charges of 1% above base rate per calendar month will be applicable.
3. The Customer agrees to pay the Hotel for all charges incurred by the Customer or its guests/delegates even if they are not specified in the detailed booking requirements.
4. For conference/banqueting events, the customer acknowledges that the minimum number of guests/delegates as confirmed under clause 1.3 above will be charged even if less guests/delegates attend.
5. The Customer must notify the Hotel of specific invoicing requirements with the detailed booking requirements.

Cancellation

1. For Group/ Conference/Banqueting bookings, the customer can cancel rooms with the following charges applicable (cancellations must be in writing and are payable to Fishmore Hall):

Period of Cancellation Notice	% of Charge
Two calendar months	25%
One calendar month	50%
Two weeks	75%
Seven days	100%

Room nights that are resold by the hotel will be not be charged.

2. The Hotel may cancel the booking without liability if
 - (a) The Customer does not comply with the payment terms (clauses 2.1 - 2.4), becomes insolvent or goes into liquidation or receivership.
 - (b) The Hotel or any part of it is closed due to fire, dispute with employees, alteration, decoration or by order of any public authority or by any other circumstances beyond the hotel's control.
 - (c) The Hotel considers the booking could prejudice its reputation.
 - (d) In the case of 3(b) or 3(c) the Hotel will repay any deposit paid less any reasonably incurred expenses.

Other

1. Check in time for guest rooms is 3.00pm. To guarantee room prior to this time, it must be pre-booked from the previous night at the confirmed room rate; Check out time is 11.00am.
2. For conference/banqueting events, the Hotel reserves the right to chance the room allocated to the event.
3. The Customer cannot use the Hotel name, logo or telephone number in any advertising or publicity without written consent of the Hotel.
4. The Customer shall be responsible for the orderly conduct of the event and assumes responsibility for damage to any part of the Hotel caused by it (including its employees, agents or contractors) or its guests/delegates.
5. The hotel shall not be responsible for any death or bodily injury to either the Customer including its employees, agents or contractors) or its guests/delegates.
6. The Hotel does not accept liability for loss or damage to property brought into the hotel by the Customer including its employees, agents or contractors) or its guests/delegates however that damage was caused.

I acknowledge and accept the above Terms and Conditions:

Name:

Name:

Signature:

Date:

Signature:

Date:

For and on behalf of:

For and on behalf of: Fishmore